

5S

- **What is 5S?** Workplace Organisation

- **When 5S?** Daily

- **Who should 5S?** Everyone

- **Why 5S?**

- Safety: Clean and Sanitary

- Quality: Error Proofing

- Delivery: Elimination of Patient Waiting (while nurse or doctor searches)

- Cost: Elimination of excess/shortage Inventory

- Employee Development: Elimination of Motion (searching)

- **How 5S?** Sort, Set-in-place, Shine, Standardise, Sustain / Self-Discipline

- **Where 5S?** Everyone for their own area. Shared area's standardised

