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**POSITION DESCRIPTION**

**Clinical Leader – Integrated Family Health Service**

*This document is subject to annual review*

# SECTION A

**POSITION: Clinical Leader – Integrated Family Health Service**

**REPORTS OPERATIONALLY TO:** Chief Executive Officer (CEO)

**REPORTS PROFESSIONALLY TO:** Senior Clinical Leader (CL)

**SECTION B**

**POSITION OBJECTIVE:** Effectively incorporate professional, clinical and strategic advice into Pegasus Health Integrated Family Health Service (IFHS)

**POSITION PURPOSE:** To facilitate the engagement of general practice with the IFHS programme and provide clinical leadership to the programme.

**DIMENSIONS:** **Staff:** No staff responsibilities.

**Budget responsibility:** No budget responsibilities.

**FUNCTIONAL RELATIONSHIPS: Internally:**

IFHS Team

* General practice Change programme staff
* Other Pegasus Health Clinical Leaders
* Senior Leadership team

**Externally:**

* Pegasus Health membership and their staff
* PHO members
* Health Care Home programme members
* Committees, project groups and individuals directly related to the Pegasus Health service area or projects for which the CL is jointly responsible

**SECTION C**

**KEY TASKS AND RESPONSIBILITIES:**

Achievement of the position objective will involve the following key tasks:

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| **Key Areas of Accountability** | |
| Provide clinical and strategic advice and direction to IFHS | * CLs will provide current clinical information, professional input to the IFHS team * CLs will ensure their advice is based on sound medical practice taking into account relevant contemporary evidence and practitioner experience. |
| Ensure compliance with relevant statues, regulations, codes of practice and Pegasus Health policies. | * Comply with legislated requirements within relevant enactments and the associated regulations. |
| Convene and, where appropriate, chair or provide clinical input into reference groups | * CLs will convene and, where appropriate, chair such clinical reference groups as are required by the programmes for which they are responsible. |
| Develop opportunities and processes for members to contribute to programmes and projects. | * CLs are required to engage their colleagues in programme development and adoption. |
| Together with managers and other staff, maintain links programme stakeholders t | * CLs will participate where appropriate in external stakeholder activities with the aim of ensuring ongoing support to the service * Such participation may include membership of external committees or professional bodies. |
| Ensure alignment programme with Pegasus Health strategic direction. | * CLs, in conjunction with managers and other staff, are expected to ensure programmes and projects align with Pegasus Health’s strategic direction. |
| Together with the manager, communicate with, and provide reports to the CEO / Senior Clinical Leader. | * CLs are expected to assist managers and other staff to prepare reports to the CEO / Senior Clinical Leader. * In particular, CLs are expected to bring to the CEO’s / Senior Clinical Leader’s attention any emerging risks or potential compromise of Pegasus Health service initiatives. |
| Participate in defining what constitutes project success, agreeing associated project performance measures with senior management and the manager/project team. | * Develop appropriate measures and data capture systems to enable timely and accurate reporting of project success. * Ensure appropriate clinical and other measures are adopted to define and report project success. |
| Together with managers, manage project and programme risks | * Identify risks and develop control methods and systems to mitigate those risks. |
| Health and Safety | * Supporting staff participation in health and safety matters. * Comply with responsibilities under the Health and Safety at Work Act 2015. |
| Any other duties | * The CL will undertake other duties as directed by the Manager from time-to-time. Such duties are carried out in a timely, accurate manner and in accordance with organisational policies and procedures. |
| The tasks defined above are indicative and may change from time to time as the needs, priorities and objectives of the company change. Accordingly, the position will undertake any other tasks and duties as agreed from time to time with the manager subject to provision of appropriate training. | |

**SECTION D**

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| **Qualifications and Technical Skills** | **Essential** | **Desirable** |
| A well-developed understanding of contemporary health sector strategies, and their potential for Pegasus Health. |  |  |
| Experienced General Practitioner with current APC. |  |  |
| Understanding of the needs of future general practice and health care home model of care. |  |  |
| Some experience of project-based clinical initiatives. |  |  |
| The ability to lead and work with others to achieve agreed objectives. |  |  |
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| **Experience:** | **Essential** | **Desirable** |
| Experience working within committees and reference groups. |  |  |
| Experience in participating in quality improvement initiatives within clinical settings is desired. |  |  |
|  |  |  |
| **Personal Attributes:** | **Essential** | **Desirable** |
| Sound working relationships with Pegasus Health general practitioners and an ability to identify and motivate them to contribute to Pegasus Health initiatives. |  |  |
| Effective communicator |  |  |
| Ability to influence colleagues across the health system |  |  |
| Alignment with Pegasus Health values, mission and vision |  |  |

**Treaty of Waitangi**

Pegasus Health is committed to the principles of the Treaty of Waitangi.

**Vision**

We are an international centre of excellence for the development and provision of primary and community based healthcare. We achieve improved health through high performing teams and innovative community and primary healthcare.

**Organisational Values**

Pegasus Health works towards providing an environment where we all experience a strong sense of belonging, mutual support, safety and we welcome anyone joining the environment.

• Trust and respect

• Communication

• Team work

• Development of potential

• Continuous improvement