|  |
| --- |
| **Primary Care Practice Assistant – Education Pathway**  |
| **PCPA Novice** | **Level 1**Competent  | **Level 2**Proficient | **Level 3**Advanced |
| Completed relevant NZQA training OR working towards a relevant qualification Focus:* Understanding the PCPA role
* Understanding roles across the team
* Orientation to day to day practice activities.
* Review key practice policies
* Consolidate learning by linking theory to practice under the guidance of an RN.
* Demonstrate competency in the delegated tasks for PCPA Novice as per the PCPA competency based skills list
 | Qualified for at least 6 months. Tasks are substantially outside of the PCPA qualificationFocus:* Minimum of 6 additional skills training completed as per the PCPA competency basked skills list for L1
* Consolidate learning by linking theory to practice under the guidance of the RN
* Demonstrate competency in the selected tasks as per the PCPA L1 competency based skills list
 | Qualified for at least 18months, achieved Level 1 competency and maintained it for no less than 6/12Focus:* Minimum of 7 additional skills training completed as per the PCPA competency basked skills list for L2
* Consolidate learning by linking theory to practice under the guidance of the RN
* Demonstrate competency in the selected tasks as per the PCPA L2 competency based skills list
 | Qualified for at least 2 years and achieved Level 2 competency and maintained it for no less than 6/12Focus:* Minimum of 3 specialised skills training completed as per the PCPA competency basked skills list for L3
* Consolidate learning by linking theory to practice under the guidance of the RN
* Demonstrate competency in the selected tasks as per the PCPA L3 competency based skills list
 |

Competency-based training can be internal / external but must be signed off by a designated RN.

Ongoing competency demonstrated via the practices annual appraisal process.