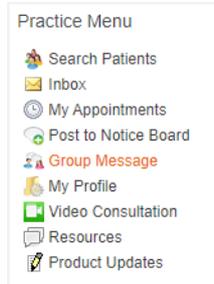


# Group Message

**Purpose:** This feature allows practices to send messages to all or groups of ManageMyHealth patients

[Login to ManageMyHealth Account](#) ➡ [Practice Menu](#) ➡ [Group Message](#)



1. Select which location this message will be from (if more than one)
2. Select the 'Patient Default Provider' field (if you wish to send to all patients, leave this selection as 'Any Provider') otherwise choose the provider whose patients you would like this message to go to.

Patient's Default Provider

3. Complete the rest of the filter section (choosing which age range/gender/type of patient).
4. Add your message subject
5. Add your message

From

Patient's Default Provider  F3: Patient Register Screen

Age Range  Any  Other From Age\*  To Age\*

Gender Preference

To\*  No. of Recipient(s) : 220

Subject\*

Message\*

**B I U** 

We are happy to announce that we will be commencing a Saturday smear clinic from 10am-1pm every weekend. To book in please contact the practice. Normal smear charges will apply.

Kind regards,  
Medical Centre

[Send Message](#)

6. Once you have finished entering the details above, click the orange 'send message' button.