Group Message



Purpose: This feature allows practices to send messages to all or groups of ManageMyHealth patients

Login to ManageMyHealth Account 👄 Practice Menu 🛶 Group Message Practice Menu 2 Search Patients 🖂 Inbox 1. Select which location this message will be from (if more than one) O My Appointments o Post to Notice Board 🛐 Group Message [My Profile 2. Select the 'Patient Default Provider' field (if you wish to send to all patients, Video Consultation leave this selection as 'Any Provider') otherwise choose the provider whose Resources patients you would like this message to go to. Product Updates Patient's Default Provider Any Provider ~

- 3. Complete the rest of the filter section (choosing which age range/gender/type of patient).
- 4. Add your message subject
- 5. Add your message

From	VM 06 Millstone Family Practice	~
Patient's Default Provider	Any Provider	♥ F3: Patient Register Screen
Age Range	○ Any ● Other From Age* 18 To Age* 65	
Gender Preference	Female	~
To*	All Patients (Registered but not yet activated) to Patient Port	al VNo. of Recipient(s) : 220
Subject*	Saturday Smear Clinics	
B I U X X A A E E E E E E E E We are happy to announce that we will be commencing a Saturday smear clinic from 10am-1pm every weekend. To book in please contact the practice. Normal smear charges will apply. Kind regards, Medical Centre		
		✓ Send Message

6. Once you have finished entering the details above, click the orange 'send message' button.