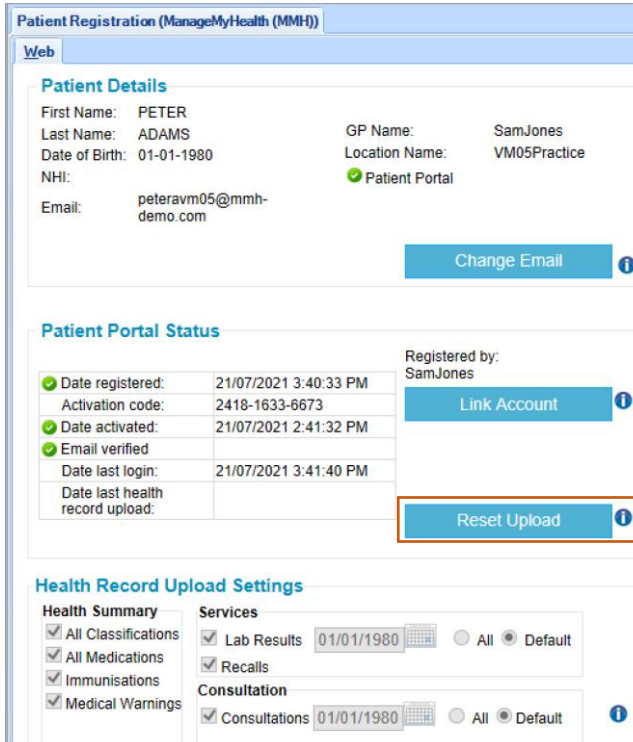


# Reset the Upload to the Patient Portal

**Purpose:** At any time, the practice can reset the patient's health summary data upload. This is not required unless there has been an issue/disruption to the health centre's internet connection at the time of changing a patients record.

## Resetting the Upload

1. Go to the ManageMyHealth ribbon menu in your PMS -> click on the Patient Registration icon.
2. Click 'reset upload'



**Patient Registration (ManageMyHealth (MMH))**

Web

**Patient Details**

First Name: PETER  
 Last Name: ADAMS  
 Date of Birth: 01-01-1980  
 NHI:  
 Email: peteravm05@mmh-demo.com

GP Name: SamJones  
 Location Name: VM05Practice  
 Patient Portal

Change Email

**Patient Portal Status**

Registered by: SamJones

<input checked="" type="checkbox"/> Date registered:	21/07/2021 3:40:33 PM
Activation code:	2418-1633-6673
<input checked="" type="checkbox"/> Date activated:	21/07/2021 2:41:32 PM
<input checked="" type="checkbox"/> Email verified	
Date last login:	21/07/2021 3:41:40 PM
Date last health record upload:	

Link Account

Reset Upload

**Health Record Upload Settings**

**Health Summary**

All Classifications  
 All Medications  
 Immunisations  
 Medical Warnings

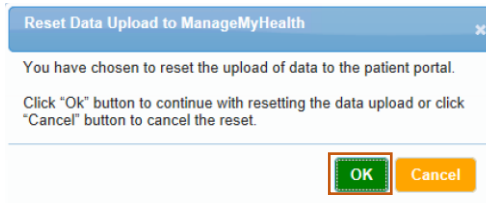
**Services**

Lab Results 01/01/1980  All  Default  
 Recalls

**Consultation**

Consultations 01/01/1980  All  Default

3. Click 'OK'



Reset Data Upload to ManageMyHealth

You have chosen to reset the upload of data to the patient portal.

Click "Ok" button to continue with resetting the data upload or click "Cancel" button to cancel the reset.

OK Cancel